

GHHS PTO Minutes
June 15, 2016
7:00 pm; Kim Sides' Home

In attendance:

Kim Sides, President
Susan Jagers, Vice President
Laura Carter, Treasurer
Gretchen Jeffries Everett, Secretary
Melanie Luckenbach, Communications Officer
Tara Stottlemire, Speaker Series
Kim Rowland
Chris Everett

- I. Kim called the meeting to order at 7:35 pm.

- II. Financial Report – Laura Carter
 - PTO has ~\$18,900. Each Class Funds Account is accounted for.
 - PTO contributed \$1300 to After Prom – which is less than previous years. PTO contributed \$300 for Spring Fling, which again is less than previous years. After Prom will be chaired by Mike Nelson next year.
 - Susan recommended that we coordinate how and who in the community we are asking for donations from – Educational Gala may be moving to Spring – lots of asks out in the community. Susan said we should use the money in the budget first and then fundraise to supplement.

- III. Spiritwear
 - Judi Sensenbrenner and Becky Ryan will be co-chairs of Spiritwear. Chris will be the liaison between PTO and Bobcat Boosters on Spiritwear.
 - S.L.I.C.E. program will be developing another logo. And we are working on new items to put the “Heights” logo onto.
 - Chris said on his beg route for Boosters that people are asking for Spiritwear and Chris has been telling them to check with State of Devotion.
 - Susan said we got the “okay” to sell Spiritwear at the RLS Ice Cream Social.
 - Becky has been reaching out to all the sport boosters, who have agreed to order Spiritwear through us.
 - Laura’s recommendation that Spiritwear co-chairs have a \$5,000 starter budget for Spiritwear inventory. Anything that is order specific has a P.O. given to sport booster items, which will be separate from the PTO inventory (so that money is separate from \$5,000). The Board approved the \$5,000 starter budget for Spiritwear.
 - Susan met with Touchdown Club, who wants to partner with us on Spiritwear for football.
 - Melanie is going to work on the branding of PTO as the Spiritwear destination.
 - We will attach Jane Miller’s notes from Senior Class Events to the minutes tonight.

- IV. Spring Fling
 - We will ask for volunteers to be Chairs of Spring Fling and for volunteers for the committee.
 - Discussed publicizing these volunteer solicitation on websites.
 - Margaret Kukura will be 2020 Class Liaison.

- V. 2016-2017 Officers and Committee Chairs
 - List of new officers and committee chairs distributed.

Officers

President:	Susan Jagers
Vice President:	Kim Rowland
Secretary:	Gretchen Jeffries Everett
Treasurer:	Laura Carter

Committee Chairs

Communications:	Melanie Luckenbach
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After Prom:	Michael Nelson
Bingo:	Lisa McNamara (PTO); Amy Day (Swimming)
S.L.I.C.E.:	Kim Sides
Spirit Wear:	Judi Sensenbrenner; Becky Ryan
Speaker Series:	Tara Stottlemire
Spring Fling:	TBD
Staff Appreciation:	Dot Keil
Victory Bell Bricks:	Kim Herlihy

Class Liaisons

2017:	Lori Smith
2018:	Melanie Luckenbach; Anne Keller
2019:	DeeDee Davis; Heidi Bechtel
2020:	Margaret Kukura

- Bond for Officers is in place for Susan, Laura, Kim and Becky. Gretchen, Mel and Judi need to complete the required paperwork.
- Directors and Officers Liability insurance – we have umbrella coverage through the school for general liability but we do not have any financial liability insurance for officers. Susan got an estimate of \$350 a year. Kim moved that we acquire D&O insurance to align with officers' tenure. Unanimously passed. List of committee chairs left off Dive Into Bingo – Lisa McNamara and Amy Day will be chairs (Amy represents swim boosters).
- Discussion of bylaw amendments are being tabled for the new Officers.

- VIII. Minutes from the May 18 meeting were approved.
- IX. Gretchen moved that new officers be approved. New officers unanimously approved. New officers were sworn in by Kim.
- X. Kim concluded the meeting at 8:40 pm.