

PTO Executive Committee Meeting 7/22/2018

New Officers introduced.

Attending: Nikki Ramming-Pres., Tessa Carrel (pres. OG), Logan Fisher (Not Present, new VP) Marissa Hastie and Matt Demosky (new Treas.), Karrie Hartley (OG Treas.), Sandra Binning (Secretary)

Karrie provided current Budget and transferred Treasurer materials to Matt and Marissa.

-KNO: PTO makes 15% profit to pay for Stripe services and return check charges. Teachers make the rest. Teachers may volunteer no more than 2x a year, otherwise they would need 1099.

New Business:

Proposition to Revise Bylaws. EIMS and GHHS PTO are requesting combining the PTO's.

Current situation. K-3 and 4-8 are tax exempt status, HS needs to file 501c3.

Combining allows for Bonding for Treasurer is \$150 a year and insurance is a blanket coverage, individuals not named.

PTO's to remain financially independent.

Required through Bylaws: Six meetings a year (application needs filed to reduce to four).

Chair website updated.

Committee Updates: Book Fair _____, Class Party Coordinator-Nikki Ramming, Election Day Bake Sale-Sandra Binning, Welcome Coffee K-Logan Fisher, Foodie Friday: Food TBD, possibly coordinating with Garden Club, Family Fun Night: possible January event.

Move-A-Thon app creation discussed.

Budget Reviewed.

All Arts To Remember funds to go directly to Laura Bova. Remove from Income. All payments to be made online. All checks made out to PTO, not the school. Try to avoid checks if possible.

Un-Fundraiser. Set income to 0.

Change 4 Change Funds used for Puerto Rico Project and Ronald McDonald House.

Add Leadership Council 3rd Grade. Set income to 0. Funds debit/credit are equal.

Retail income includes Boxtops and Amazon.

Speaker Fee. Needs increased substantially. Suggested increase to \$1000

Building Requests. Confirm with Angie.

Classroom Gifts. Need increased due to larger class sizes. Budget is currently \$1350 but should be increased to \$1400. Only \$1100 was used last year. Suggestion to create a "Wish List" for items that teachers want but do not have funds. Email teachers and Specialists that haven't spent their Gift money first, then follow up with purchases. Can be used together or individually to fulfill "Wishes". Create Wish List Committee?

Wellness Day. Need increased budget to cover fees.

3rd Grade Party Budget needs increased to \$300 to cover food, etc.

Five Columns Project: Request for \$1000 for Supplies. Talent is being paid for by donations.

Bylaws state that PTO may only fund 5% of projects, which allows for \$850 donation.

Add a line item or Add to Vote at next PTO meeting.

Rename Arts Appreciation Committee to continue funding arts projects in the future.

Landscape Committee. Increase spending to \$300.

***All Committees need to use the Reimbursement forms found online and in the office to receive funds from the Treasurer.

Meeting Adjourned.